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AMERICAN CANYON GENERAL PLAN WWW.AMCAN2040.ORG



## Parks & Recreation Element Working Group Meeting 2 Summary

**Wednesday, May 12, 2021, 4 – 6 PM**

**Via Zoom**

<https://zoom.us>

Meeting ID: 974 8500 2537

Passcode: 447408

By Phone Dial: 1 408 638 0968

Citizen Members		Staff Members	
<input checked="" type="checkbox"/>	Nance Matson, Open Space Advisory Committee	<input checked="" type="checkbox"/>	Creighton Wright, Parks and Recreation Director
<input checked="" type="checkbox"/>	Scott Artis, Open Space Advisory Committee	<input checked="" type="checkbox"/>	Liz Lozano, Administrative Technician
<input checked="" type="checkbox"/>	Cathy Margolati, Parks and Community Services Commission	<input checked="" type="checkbox"/>	Brent Cooper, Community Development Director
<input checked="" type="checkbox"/>	Karina Servente, Parks and Community Services Commission	<input type="checkbox"/>	Felix Hernandez III, Maintenance and Utilities Director
<input checked="" type="checkbox"/>	Janelle Sellick, American Canyon Community and Parks Foundation	<input checked="" type="checkbox"/>	Erica Ahmann-Smithies, Public Works Director
		<input checked="" type="checkbox"/>	Alana Behn, Recreation Supervisor
		<input type="checkbox"/>	Joedy Michael, Aquatics Supervisor
		<input type="checkbox"/>	Nicolle Jones, Administrative Technician
		<input checked="" type="checkbox"/>	Jen Kansanback, Communications Manager

# Summary

## 1. Welcome and Introductions

1. Creighton highlighted Scott as a new member taking Pierre's spot from OSAC.
2. Creighton led a roundtable of introductions.
3. Creighton provided an overview of the Agenda.

## 2. Recap last meeting, Identify Preliminary List of Issues and Concerns (30 mins)

1. Review Big Items List and other Associated Topics - review associated issues and goal/policy implications
2. Discuss accuracy or anything missing as a preliminary issue to consider. We will likely identify other issues as we move through the early phases of the project that can be added.
  1. KS - Indoor recreation space plan, park
  2. NM - Pretty good.
  3. JS - Vision project down. Trail, Indoor recreation spaces are a priority.
  4. SA - Issues lower may need to be nested under other items. Top priorities are good. Do vision projects feed into other priorities?
  5. CaM - Increase trail project, facility and park renovation, move vision projects down. Dedicated funding needs to be increased.
  6. EAS - None.
  7. BC - Renovation is a priority. Funding sources discussion.
  8. JK - Covered and agrees with trails.
  9. AB - Trails should be a top priority. Facility renovations rather than vision projects.
  10. LL - Vision project slide down. Renovations need to be a priority. Take care of what we have. Partnerships need more focus.
  11. **Summary** - take care of what we have (parks and facility renovations needs to be a priority), improve trails connectivity and build on what we have. Don't lose sight of vision projects. Lower tier items likely inject into top-tier priorities.

## 3. Project Plan/Approach (20 mins)

1. Use the existing PRE structure and remove, modify and dive deeper as necessary
2. Creighton shared the Vision, Mission, Values for both City and Department.
3. Creighton shared a quick overview of the current system.
4. Future Planning
  1. Differentiation between General Plan and PCS Master Plan.
  2. Second Wednesday of the month - 4-6 PM

## 4. Visioning exercise (30 mins)

1. Word cloud exercise

1. What are the pieces of the American Canyon Parks, Recreation, Community Services, Open Space, and Trail system that you don't want to lose moving forward?
2. Think about American Canyon's Parks, Recreation, Community Services, Open Space, and Trail in 10 years - what does it look like? Please brainstorm words, thoughts that come to mind that describe what you see.

2. Draft a short, succinct statement as a vision - did not have time. Homework.

5. **Preview Parks and Recreation Element Audit (15 mins)**

1. Provide a brief overview of Parks and Recreation Element Audit
2. Consider with the context of Issues and Concerns
3. Set the stage to conduct a thorough review of the audit. Go over documents - assign homework
  1. Send a comments deadline after the meeting

6. **Wrap Up and Next Meeting Plan**

1. Summarize direction from the day
2. Formalize next meeting date
3. Assign homework – Review and Comment on Parks and Recreation Element and Parks and Community Services Master Plan Goals, Objectives, and Policies – Be prepared to comment at the next meeting.
4. Next Meeting Agenda
  1. Vision Statements (30 mins)
  2. Review and comment on Parks and Recreation Element and Parks and Community Services Master Plan Goals, Objectives, and Policies (1 hour)
  3. Settle on Issues and Concerns that need additional focus and study (15 mins)
  4. Discuss public outreach opportunity to confirm Issues and Concerns (15 mins)

### **Materials to send**

1. Meeting 2 Summary
2. Issues and Concerns Adjusted by Working Group
3. PowerPoint Presentation
4. Vision Exercise
  1. Complete Vision Question/Answer (tab 1)
  2. Vision Words Ranked (tab 2)
  3. Draft Vision Statements for Consideration (tab 3)
5. Next meeting homework
  1. PRE Audit

2. PCS Master Plan Audit
3. Issues and Concerns Document
4. Proposed Public Outreach Method (Sent in future)

#### Next meeting timeline

1. Save the date - 5/21
2. Prelim Agenda Set - 5/21
3. Send materials - 5/21
4. Information returned for review - 6/1
5. Agenda Finalized/Zoom Link - 6/2
6. **Meeting 3 - 6/9, 4–6 PM**
7. Follow up - 6/14